



**The Four Villages**

Community Health Centre

Working Together for Whole Health

**Project Lead,  
Integrated Community Based  
Health Promotion & Rehabilitation Services**

**Temporary Full-Time  
(3 months at 35 hours per week, 1.0 FTE)  
with the possibility of extension**

The Four Villages Community Health Centre is an equal opportunity employer and encourages resumes from people who reflect the diverse communities we serve.

Are you looking to work somewhere where your excellence will shine, and professional standards will be highly valued? Interested? If you consider yourself a strong healthcare leader, ready to make a change, this may be your opportunity to contribute to health system transformation

The Four Villages Community Health Centre has identified an exciting opportunity to expand the delivery of integrated allied health care to support the mental and physical health of at-risk individuals in the community. *We are currently seeking a **Project Lead** to coordinate the implementation and evaluation of this initiative.*

As the Project Lead, you will be working with agencies that have a track record of inter-agency quality improvement and are active players in the evolution of our Ontario Health Team in West Toronto. You would work closely with a strong and well-resourced team of senior leaders with a vision for change.

The Four Villages Community Health Centre provides team-based, inter-professional primary health care to the communities in West Toronto while addressing key social determinants of health. Our clinical care is complemented by a wide range of health promotion programs. We serve all residents of our community with a strong equity lens.

Reporting to the Director Programs and Community Initiatives, and in partnership with Regeneration Community Services (Mental Health and Addictions Services) and Storefront Humber Community Support Services (Seniors Support Services), the Project Lead provides leadership, planning, budgeting, staff development and project evaluation.

The Project Lead works in active partnership with other directors, management team, and staff at the partner sites to achieve the goals of the project and the Vision, Mission, and Strategic Goals of The Four Villages Community Health Centre, Regeneration Community Services and Storefront Humber Community Support Services.

The goals of the project are:

- To promote independent living for adults and seniors, persons with chronic conditions, persons who are home-bound, and other vulnerable populations, including but not limited to:
  - Services for individuals with Long Covid symptoms (expected to be 75,000 individuals in Ontario), in particular to ethno-culturally diverse neighbourhoods, where rates of infection are higher
  - Individuals who have delayed access to care during the pandemic, resulting in higher complexity in both physical and mental health needs
- To prevent avoidable hospital, emergency department and long-term care admissions
- To provide coordinated team-based care in a timely-way

The approach involves:

- Partnership between the Four Villages CHC, Storefront Humber Community Support Services and Regeneration Community Services to leverage a breadth of community services across agencies.
- A model of care to meet the needs of clients from across the three agencies which is:
  - responsive to client feedback and emerging best practices
  - accessible to Personal support and homecare services, rehabilitation, short term counselling/mental health support, support to coordinate health services,
  - interdisciplinary team-based care inclusive of social work, occupational therapy, physiotherapy, kinesiology, personal support worker, respiratory therapy, and community health worker (CHW) professionals.
  - dynamic and evolving over time to reflect the incorporation/integration of emerging best practices
  - inclusive of a comprehensive evaluation framework to assess effectiveness, including timely access to care, patient reported outcome and experience measures and provider experience
- A service delivery model that:
  - is client centered and driven through a health coach approach
  - leverages existing partnerships with primary care providers in West Toronto to ensure that at-risk clients, who would benefit from access to these services, are aware of their availability and able to access
  - is inclusive of outreach, clinic-based and in-home visits, as well as transportation supports to support client access
  - has a particular focus on equitable service delivery and community representation within the program, ensuring reach to the postal codes and communities most impacted by societal marginalization

### **Key Objectives**

***The Project Lead will work in collaboration with representatives from the three agencies (Four Villages CHC, Storefront Humber and Regeneration) to support the implementation of the health promotion and rehabilitation services as per the goals and approach described above. The responsibilities include:***

1. Collaborative design and development of a model of care, based on the priorities identified across the three agencies and best available evidence
2. Identification of existing resources that can be leveraged to meet community needs, and where additional resources are required
3. The coordination, recruitment and orientation of health care professionals
4. The development of systems and processes that will support team-based care (i.e. systems to support communication/referrals)
5. Oversight of outreach activities to community agencies and primary care practitioners
6. Development and operationalization of a multi-year evaluation framework

### **QUALIFICATIONS**

- a) Post-secondary degree in a related field, such as health sciences or business administration
- b) Prior experience in design, implementation and evaluation of health service programming in community-based settings required.
- c) Excellent project management skills and demonstrated experience in project management.
- d) Knowledge of and experience in quality improvement projects and processes.
- e) Working knowledge of budget planning and management.

- f) Ability to generate and work with data to create information to demonstrate the impact of the new community rehabilitation model from a Quadruple *Aim* perspective.
- g) Excellent interpersonal, communication, team-building and organizational skills.
- h) Excellent computer skills (Microsoft applications).
- i) Experience working with an EMR is an asset.
- j) Experience with coordinating and facilitating multistakeholder meetings.
- k) Knowledge, understanding and experience with integrated models of care, with a focus on health and wellbeing and the diverse clients.

**Contract Duration:** January 4, 2022 – March 31, 2022

**Hours of work:** 9:00 am to 5:00 pm, working a 35 workweek. The incumbent may be required to work beyond 5:00 pm and is expected to attend periodic evening meetings

**Salary:** \$65,000.00 - \$75,000.00 per annum, plus 4% in lieu of vacation and 6% in lieu of benefits

**Pension:** Healthcare of Ontario Pension Plan (HOOPP)

**Interested candidates should e-mail a resume and cover letter indicating the position title to: Hiring Committee at [jobs@4villages.on.ca](mailto:jobs@4villages.on.ca).**

*We thank all the applicants for their interest and advise that only those selected for an interview will be contacted.*

*Reasonable accommodation will be provided in all parts of the hiring process as per resources available to us. If you require any accommodation, please advise Human Resources.*

*Please note Four Villages is a scent-free environment.*